



Sequoia Park Zoo and Foundation  
**VOLUNTEER APPLICATION FORM**



\_\_\_\_\_  
First Name                                      Last Name                                      (M/F)      Birthday (MM/DD/YY)

\_\_\_\_\_  
Street Address                                      City                                      State                                      Zip Code

\_\_\_\_\_  
 Phone Number                                       Email                                      (please check preferred method of contact)

\_\_\_\_\_  
Emergency Contact Person                                      Phone Number                                      Relationship

Describe your goals for volunteering at Sequoia Park Zoo: \_\_\_\_\_  
\_\_\_\_\_

Which volunteer program are you applying for?

\_\_\_ **Animal Care Volunteer** (ages 18+)

\_\_\_ **ZIP** (**Z**oo **I**nterpreter **P**rogram, ages 16+)

\_\_\_ **Monkey Business** (administrative tasks, ages 18+)

\_\_\_ **YAK** (**Y**outh **A**ssistant **K**eeper, June-August; ages 11-15)

X  **Zoo Crew** (maintenance tasks, ages 18+)

\_\_\_ **Community Service** – group or individual (circle one)

Describe: \_\_\_\_\_

Do you have any relevant, previous experience? If so, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Do you speak any languages fluently other than English: \_\_\_\_\_

Are you interested in volunteering for Special Events: (please circle one) YES / NO

Please list your availability:

Monday: \_\_\_\_\_

Friday: \_\_\_\_\_

Tuesday: \_\_\_\_\_

Saturday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

Sunday: \_\_\_\_\_

Thursday: \_\_\_\_\_



Do you have any allergies or medical conditions, if so please explain: \_\_\_\_\_

**Acknowledgement**

The information in this application is true and complete, and I have not knowingly withheld any information. I understand that a misrepresentation may be cause for dismissal. I authorize verification of all information contained in this application. I understand that as a volunteer at the Sequoia Park Zoo, I will be expected to demonstrate a commitment to uphold the mission of the organization, to focus on customer service, be respectful to all employees, volunteers, and guests, and maintain an environment for people and animals alike.

As a volunteer at the Sequoia Park Zoo, I agree to follow all Zoo guidelines and policies. In addition, I give consent to the Sequoia Park Zoo to provide emergency medical attention in the event I am not able to give consent, nor my emergency contact is available. I understand and agree that the City of Eureka Parks and Recreation Department will conduct a background check on behalf of the Sequoia Park Zoo. I am aware that the Sequoia Park Zoo has the right to release me from service at any time, just as I have the right to withdraw from volunteer service at any time.

I have read and understand this agreement and am signing it voluntarily.

X \_\_\_\_\_ Date: \_\_\_\_\_

Volunteer Signature

If volunteer if under the age of 18, parent/guardian signature is required.

X \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature

**OFFICE USE ONLY**

\_\_\_\_\_ Completed Packet Received

\_\_\_\_\_ Sent to Personnel

\_\_\_\_\_ Orientation

\_\_\_\_\_ Data Entered

\_\_\_\_\_ First Day Volunteered

\_\_\_\_\_ Last Day Volunteered

Notes:

**CITY OF EUREKA**  
**VOLUNTEER APPLICATION FORM**

Name \_\_\_\_\_ Position Title \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_  
E-Mail \_\_\_\_\_ Do you have a valid Driver's License? Yes \_\_\_ No \_\_\_  
State \_\_\_\_\_ Number \_\_\_\_\_ Class \_\_\_\_\_ Expiration \_\_\_\_\_ SSN \_\_\_\_\_

List any course work and /or training, which may be applicable:

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**RELATED EXPERIENCE:** List your job experience below. Voluntary, non-paid experience will be accepted if job related. Explain fully the duties you performed. You may attach additional sheets if necessary. Failure to complete all required information will cause your application to be rejected.

FROM _____ TO _____	Title of Your Position _____
Name and Address of Employer _____ _____ _____	Duties You Performed _____ _____ _____
Phone Number _____	_____
Name of Supervisor _____	_____
Reason for leaving _____	No. of Hours worked per week _____

**A "YES" ANSWER TO ANY OF THE NEXT 3 QUESTIONS REQUIRES AN EXPLANATION BELOW**

A. Have you ever been employed by the City of Eureka: Yes ___ No ___ From _____ to _____ Department _____	
B. Are you related to anyone currently employed by the City of Eureka? Yes ___ No ___ Name _____ Department _____	

**ADDITIONAL INFORMATION:** Use this space to provide additional information as required by this application, or to describe in greater detail any aspects of your experience that are pertinent to the job you are seeking.

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**CERTIFICATED OF APPLICANT-PLEASE READ CAREFULLY**

I have read and understand all the information contained in this application. I authorize the release of information concerning my qualifications, character, or prior record to the City of Eureka through inquires to any sources. I certify that all statements in this application are true and complete: that there are no misrepresentations, falsifications, or omissions of material fact and I am aware that any misstatements or omissions of material fact may cause rejection of my application, disqualification from competing for, or discharge from any employment in this jurisdiction. Furthermore, I may be required to submit verification of any information provided on this application. I further understand that to work with youth I will be fingerprinted prior to my employment.	
Signature _____	Date _____





## SEQUOIA PARK ZOO NCC 7fYk Volunteer

Thank you for your interest in volunteering with the Sequoia Park Zoo. Our NCC 7fYk Volunteers enjoy rewarding experience of assisting gHZA Ya Vf gcb 'ja dfcj Ya Ybhi dfc^Yg to help further the Zoo's mission. The application packet contains information about the NCC 7fYk program and how to apply for a volunteer position. Please read the following information carefully.

### NCC 7F9K REQUIREMENTS:

Applicants for this program must be at least 18+ years of age or under direct supervision of an adult. Please speak with the Volunteer Coordinator at 707-442-5649 ext 203 if you are under the age of 18 and would like to participate in this program. Applicants must be able to work independently or as a team depending on the task at hand. →a dfcj Ya Ybhtasks 'a U include but, are not limited to landscaping, grounds maintenance, carpentry projects, and painting. Applicants must be physically able to perform the assigned tasks, follow directions, and have a positive attitude.

We ask that Zoo Crew volunteers commit to at least four projects or shifts per year. If you are unable to fulfill these requirements or will be gone for an extended period of time please contact the Volunteer Coordinator.

### VOLUNTEER DUTIES:

All Zoo Crew volunteers will be given tasks by a staff member of the Sequoia Park Zoo at the beginning of each shift. Volunteers will be asked to wear appropriate clothing that can get dirty along with closed toe shoes. Each project will have a time frame in which it should be completed. If volunteers are unable to complete the task in the allotted time please notify the Volunteer Coordinator or staff member overseeing the task.

Please make sure you sign in before your shift begins and sign out when your shift is completed. This will ensure we have an accurate record of your volunteer hours. Zoo Crew volunteers will also be asked to wear a Zoo Crew vest while they are volunteering on Zoo grounds. If you are assigned a task that you are not able to complete for medical reasons please speak with the Volunteer Coordinator immediately and we will assign you a different task. Thank you and we look forward to seeing you at the Zoo!

### APPLICATION PROCESS

1. Speak with the Volunteer Coordinator to ensure that this program is right for you.
2. Print out a volunteer application packet at the Sequoia Park Zoo webpage.  
[www.sequoiaparkzoo.net](http://www.sequoiaparkzoo.net)
3. Read all materials carefully and fill out all forms completely.
4. Return completed forms to the Volunteer Coordinator and meet with designated staff member to discuss possible tasks.
5. Start Volunteer shift by signing in at front ticket booth.